

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF CUDWORTH HELD  
JANUARY 20, 2022 IN THE CUDWORTH TOWN OFFICE**

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**PRESENT:**

Mayor: Scott Friesen  
Councillors: Roxanne Koenning Rick Wedewer Terry Medernach Clayton Lingel  
CAO: Yvonne Gobolos

**1. OATH OF OFFICE:**

The Oath of Office (Form A, Section 3 – *The Municipalities Act*) was administered to the newly elected Council Members by Yvonne Gobolos, Commissioner for Oaths in and for the Province of Saskatchewan.

**2. CALL TO ORDER:**

Mayor Friesen called the meeting to order at 7:00 p.m.

**3. APPROVAL OF AGENDA:**

**13/22**      **Koenning/Wedewer**  
That the agenda be approved as amended. **CARRIED.**

**4. APPROVAL OF MINUTES:**

**14/22**      **3.1 Wedewer/Medernach**  
That the minutes of the Regular Meeting of Council held January 6, 2022 be approved as presented. **CARRIED.**

**5. NEW BUSINESS:**

**15/22**      **5.1 Medernach/Wedewer**  
That Kelsey Eckel's resignation as Council Member be accepted. **CARRIED.**

**16/22**      **5.2 Koenning/Lingel**  
That a By-Election be set for March 23, 2022. **CARRIED.**

**17/22**      **5.3 Koenning/Wedewer**  
That we contract B & B Enforcement Services for bylaw services once per month for February, March and April, 2022 and request that he comes out on days that he is providing service to other communities in order to share travel costs. **CARRIED.**

5.4 By consensus of Council, that we hold a preliminary budget meeting on February 1<sup>st</sup> at 7:00 p.m.

**18/22**      **5.5 Koenning/Wedewer**  
That the CAO develop a bylaw that requires that every candidate submit a criminal record check in the form required by the minister in addition to the nomination paper submitted in a municipal election pursuant to section 67 of *The Local Government Election Act, 2015*. **CARRIED.**

**19/22**      **5.6 Medernach/Wedewer**  
That we accept the proposed Rental House – Lease Agreement as presented and authorize the CAO to execute same. **CARRIED.**

**20/22**      **5.7 Koenning/Wedewer**  
That we ratify the letter sent to Kolby Leuschen regarding administrative leave. **CARRIED.**

**21/22**

**5.8 Medernach/Koenning**

The Council of the Town of Cudworth confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant

- Submission of the 2019 Audited Financial Statement to the Minister of Government Relations;
- Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. **CARRIED.**

**22/22**

**5.9 Koenning/Wedewer**

That we recess to an incamera session for the purpose of discussing employee evaluations. (7:24 pm) **CARRIED.**

**23/22**

**Koenning/Wedewer**

That we resume our regular meeting. (7:40 pm) **CARRIED,**

By consensus of Council, that we table employee evaluations.

**24/22**

**5.10 Medernach/Lingel**

That the office be closed January 27<sup>th</sup> for computer replacement and training. **CARRIED.**

**5.11** By consensus of Council, that the CAO respond to the request from Myran Yooya for information on Council procedures.

**25/22**

**5.12 Koenning/Lingel**

That the arena be closed March 21, 2022 and the caretaker’s wage be prorated for one extra week. **CARRIED.**

**6. COMMITTEE MEETINGS:**

**6.1** Deputy Mayor Koenning and Councillor Wedewer reported on the January 18<sup>th</sup> public works committee meeting.

**7. ACTION ITEMS:**

<u>Topic</u>	<u>Responsibility</u>	<u>Due Date</u>
Hall project – flooring	Council	Grant availability
Campground facility upgrades		
- obtain quotes	CAO	Jan/22
Town Tour - museum	Council	Spring 2022
Museum Roof	Council	Spring 2022
Swimming Pool		
– review recommendations	Council	Spring 2022
- turf/concrete		
Mushroom Pool – light	Council	Spring 2022
Lot size reassessment	Council	May 2022

**8. MAYOR'S REPORT:**

Mayor Friesen reported on the January 18<sup>th</sup> WLRP meeting.

**9. CAO'S REPORT:**

26/22

**Medernach/Koenning**

That the CAO's report be accepted as presented and discussed.

**CARRIED.**

**10. FINANCIAL STATEMENTS:**

27/22

**Koenning/Wedewer**

That the Statement of Receipts and Payments and the Bank Reconciliation for all the Town of Cudworth Accounts for the month of December 2021 be accepted as presented.

**CARRIED.**

**11. ACCOUNTS:**

28/22

**Koenning/Medernach**

That accounts 7301-7327 in the amount of \$75,185.98 and Caft payment 1-5 attached hereto and forming part of these minutes be approved for payment.

**CARRIED.**

**12. CORRESPONDENCE:**

Council received the following correspondence as information:

12.1 SAMA – Notice of Annual Meeting – April 21, 2022;

12.2 SUMA – Municipal Voice – Winter 2021;

12.3 REACT – Eco Engineering Study.

**13. COUNCIL OPEN FORUM**

Council discussed various topics of interest.

**14. ADJOURNMENT:**

29/22

**Koenning**

That this meeting be adjourned at 8:51 p.m.

  
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Mayor

  
\_\_\_\_\_  
CAO